

**WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting – October 11, 2016**

The Board of Trustees of Williams Charter Township held a regular meeting on Tuesday October 11, 2016 at the Township Hall. The agenda is attached Exhibit A.

I. Call to Order & Roll Call

The meeting was called to order by Paul Wasek, Supervisor at 7:00 p.m. Present: Wasek (Supervisor), Hoverman (Treasurer), Charney (Clerk), Paige (Trustee), Plant (Trustee), and Putt (Trustee).

Excused: Gower (Trustee),

Others present are indicated on the sign in sheet, attached Exhibit B.

II. Pledge of Allegiance

The Pledge of Allegiance to the flag was said in unison.

III. Open to the Public

Vaughn Begick, 3rd District County Commissioner, provided a report on recent Bay County Commission meetings. Delayed budget discussions and revenue sharing projections were mentioned. The ice arena is fully paid off but may require a funding allocation from the County for future maintenance or capital improvement projects.

Larry Lijewski had questions about survey stakes and paint markings on Midland Road west of Garfield Road. P. Wasek indicated Bay County contracted with SSI Engineers to survey for future storm sewer and road improvement needs. No time frame has been established for the improvements.

Jim Carlin asked about monument placement in Williams Township. Farmers advised him that sections in our township have monuments exactly in the center. V. Begick stated that there is a county wide monument placement project underway and he believes Mark Basket, Bay County Drain Office, is working on the project.

IV. Changes to Agenda

C. Hoverman has one additional agenda item that can be discussed after the listed agenda items.

V. Consent Agenda

1. Approve the September 27, 2016 Board of Trustee Minutes as presented.
2. Approve the payment of bills as submitted and to authorize payment of monthly health insurance bill.
3. Receive the September 2016 Financial (cash) Report as presented.
4. Receive the September 2016 Revenue Expenditure Report as presented.
5. Receive the Supervisor's Update of Projects and Issues as presented.

6. Receive the List of Committee Reports, attached Exhibit D.
7. Approve the payment of expenses for appropriate township personnel to attend workshops within Michigan, listed in attached Exhibit E.
8. Receive the Miscellaneous Correspondence and Communication List, attached Exhibits F and G, respectively.

A motion was made by Plant and seconded by Paige to approve all items as listed on the Consent Agenda.

6 Ayes 0 Nays Excused: Gower. Motion carried.

VI. Regular Agenda

1. 2016 Budget Transfer No. 2

The budget adjustments were reviewed by A. Charney.

10-16-057-A/B/T A motion was made by Paige and seconded by Putt to
===== adopt Budget Transfer Resolution No. 002 for budget adjustments to fiscal year 2016, attached Exhibit C.

Ayes: Plant, Hoverman, Charney, Paige, Putt, and Wasek.

Nays: None.

Excused: Gower. Motion carried.

2. Carter Road Water Line Extension

Bids were received from ten contractors and opened by the Bay County Road Commission on September 28, 2016 for the Carter Road water line extension. Bids ranged from \$144,050.00 to \$252,667.00 for the installation between Wilder Road and Wheeler Road. Bilacic Trucking was the low bidder. The closest bid to Bilacic was submitted by Mid-State Earthworks in the amount of \$156,685.00.

Discussion followed regarding projects completed by Bilacic Trucking in our area and their previous quality of work including restoration after project completion. T. Paige and J. Billette both indicated that construction by Bilacic has been satisfactory with no apparent issues, but restoration after a completed project has at times been complicated with many required phone calls and site visits.

10-16-058-B/B/B/W A motion was made by Plant and seconded by Charney to
===== recommend that the Bay County Road Commission on behalf of Bay County Department of Water and Sewer award the bid for the Carter Road water line extension to Bilacic Trucking.

6 Ayes 0 nays Excused: Gower. Motion carried.

3. Briarwood Subdivision Retention Area

This agenda item was previously discussed during the August 2016 meeting. P. Wasek had obtained price quotations from two contractors to clean the west side retention area of Briarwood Subdivision. Each contractor, however, submitted a quote for a different length of retention/swale area to be cleaned. P. Wasek was asked to have John Billette provide a set of plans for bidders to follow and re bid the project.

Two bids were received by the second deadline. One bid was double the amount of the first quote for the same amount of retention/swale area that needed to be cleaned, and one was triple.

Discussion followed. After a large rain event, water does sit at the northern most end of the swale but eventually flows to the Kindell Drain. P. Wasek explained that the Retention Fund for the subdivision does not have enough of a reserve to move forward with the project if either of the latest bids were to be awarded.

10-16-059-B/R A motion was made by Plant and seconded by Paige to again
===== discuss and potentially re bid cleaning the Briarwood Subdivision
Retention area during 2017.
6 Ayes 0 Nays Excused: Gower. Motion carried.

4. 2017 Local Road Projects

Included in the Board packet was a listing of proposed local road improvement projects for 2017.

A brief discussion followed.

The proposed road improvement listing will be included as part of the 2017 Township Budget, however, changes can and may need to be made in the spring.

A \$50,000.00 allocation is listed for sidewalk extensions. J. Plant inquired about a low interest loan to enable installation of a mile or more of sidewalks at one time.

5. Special Consideration, Hall

Correspondence was received from Karen Cieslinski, Bay City Western Touchdown Club, requesting a reduced rental fee for use of the township hall and kitchen (for warming only) on Sunday November 6th for their varsity football banquet. They will need the hall from 3:00 p.m. until 10:00 p.m.

Several base rental fees were suggested and briefly discussed.

10-16-060-H A motion was made by Putt and seconded by Wasek to rent the township hall auditorium and kitchen (for warming) to the Western High School Touchdown Club on November 6, 2016 for the varsity football banquet. A rental fee of \$100.00 shall be charged with a breakage deposit of \$100.00.
6 Ayes 0 Nays Excused: Gower. Motion carried.

VII. Unfinished Business

Eleven Mile Road between Wilder Road and Wheeler Road is now open.

VIII. New Business

T. Paige provided a Water Treatment Plant update. Three of the finish water pumps have cavitation problems. The Engineers are working with the General Contractor to solve the problem.

IX. Other Committee Reports

P. Wasek gave an update from the most recent MATS (Midland Area Transportation Study) meeting. Long range (2035) plans include widening of Garfield Road to three lanes over US 10, and possible a full service interchange at Nine Mile Road and US 10.

The Planning Commission met October 3rd without all members present. They are still debating the maximum allowable side wall height on residential detached accessory buildings. The Commission will not meet in November but will meet in December to continue the discussion.

The Auburn gun range is open every Saturday through November 5th.

X. Adjournment

A motion was made by Hoverman and seconded by Putt to adjourn the meeting at 8:35 p.m.

6 Ayes 0 Nays Excused: Gower. Motion carried.

Williams Charter Township

Amy Charney, Clerk

Paul Wasek, Supervisor