

WILLIAMS CHARTER TOWNSHIP
BOARD OF TRUSTEES- Regular Meeting
January 14, 2025

The Board of Trustees of Williams Charter Township held a Regular Meeting at Williams Township Hall on Tuesday, January 14, 2025.

I. Call to Order & Roll Call

The meeting was called to order by Jerry Putt, Supervisor, at 7:00 p.m.

Present: Jerry Putt (Supervisor), Terri Charbonneau (Treasurer), Kellie Andrus (Clerk), Doug Behmlander (Trustee), Tom Paige (Trustee), Jason Gower (Trustee), and Jim Plant (Trustee).

II. Pledge of Allegiance to the Flag was said in unison.

III. Public Input was held.

IV. Changes to the Agenda

Supervisor made request to add 9 Mile Road as item D11.

Jim Plant moved to accept the Regular Agenda with addition of D11 with support from Jason Gower.

Aye: 7 Nays: 0

Motion carried.

V. Consent Agenda

Jim Plant moved to accept the Consent Agenda with support from Jason Gower.

Aye: 7 Nays: 0

Motion carried.

VI. Regular Agenda

1. Purchasing Policy Draft

First draft presented to Board by the Treasurer seeking input. Discussion followed. No action taken.

2. Shop Storage Room Modification

Doug Behmlander moved to allow for the room wall modifications, cost not to exceed \$400. Jerry Putt supports.

Aye: 7 Nays: 0

Motion carried.

3. Re-zoning 5024 S. Garfield Road

Doug Behmlander moved to accept the recommendation of the Planning Commission and introduce, waive reading, and authorize publication of Ordinance 33-B to rezone parcel # 140-027-200-020 located at 5024 S. Garfield Road, Auburn, Michigan 48611 from C-3, Interchange Business District to a C-2, General Business District. Kellie Andrus supports.

Aye: 7 Nays: 0

Motion carried.

4. Zoning Map Update

Doug Behmlander moved to accept proposal from Rosenbrock Land Surveying, Inc. for updating Township zoning map, cost not to exceed \$1,500 and pay current hourly rate for future updates. Jim Plant supports.

Aye: 7 Nays: 0

Motion carried.

5. Conference Room Table and Chairs

Jim Plant moved to approve Supervisor to purchase four (4) chairs and one (1) table for his office from Tri-City Furniture, cost not to exceed \$1,000. Jason Gower supports.

Roll call vote:

Aye: Jerry Putt, Terri Charbonneau, Kellie Andrus, Jason Gower, Jim Plant

Nays: Doug Behmlander, Tom Paige

Motion carried.

6. Deputy Supervisor

No job description or requested budget provided by Supervisor. Item withdrawn by Supervisor. No action taken.

7. Portable Heater Ban

Discussion was held. No action taken.

8. Old Blue Ford Pick-up

Tom Paige moved to accept sealed bids for the 2006 Ford F250 pick-up to be submitted to the Supervisor or Treasurer at the Williams Township offices until 2pm on February 3, 2025 at which time and place the bids will be publicly opened and read aloud with recommendation to award to be considered by the Board of Trustees at the February 11, 2025 Regular Board meeting. The Board at its sole discretion reserves the right to accept any bid, or to reject any or all bids. Terri Charbonneau supports.

Aye: 7 Nays: 0

Motion carried.

9. MTA Premium Pass Subscription

Jerry Putt moved to purchase annual Premium Pass subscription at \$1,900 for the year of 2025. Tom Paige supports.

Aye: 7 Nays: 0

Motion carried.

10. Township Welcome Sign Upgrade

Jerry Putt moved to accept the bid from the Bay County Road Commission for new welcome township signs, not to exceed \$4000. Jason Gower supports.

Aye: 7 Nays: 0

Motion carried.

11. 9 Mile Road (Salzburg to US-10)

Jerry Putt moved to accept road project proposal from the Bay County Road Commission for 2025 to Cold Mill and Pave 9 Mile Road from Salzburg to US-10 for an estimated cost of \$255,177.57. Doug Behmlander supports.

Roll call vote:

Aye: Tom Paige, Jason Gower, Doug Behmlander, Kellie Andrus, Terri Charbonneau, Jerry Putt

Nays: None

Motion carried.

VII. Open Discussion Topics

- A. Health, Safety, and Security Focus Group

Jerry Putt made a motion to start a Health, Safety, and Security Focus Group comprised of Dan Doran (DPW Foreman) and Doug Behmlander. Jason Gower supports. Motion unanimously carried.

- B. Doug Behmlander gave update about Planning Commission
- C. Jerry Putt talked about having a State of the Township address in the next month or so.
- D. Jerry Putt moved to appoint Jason Gower, Tom Paige, and the Clerk, Kellie Andrus to serve on the Election Commission. Jim Plant supports. All appointees shall serve at the pleasure of the township board. Motion unanimously carried.
- E. Jerry Putt moved to re-appoint Jim Plant for the Fire District Board. Jason Gower supports. All appointees shall serve at the pleasure of the township board. Motion unanimously carried.
- F. Jerry Putt moved to appoint Jim Plant for the Auburn/Williams Recreation Board. Jason Gower supports. All appointees shall serve at the pleasure of the township board. Motion unanimously carried.
- G. Jim Plant moved to appoint Tom Paige as member of Zoning Board of Appeals. Doug Behmlander supports. All appointees shall serve at the pleasure of the township board. Motion unanimously carried.
- H. Jerry Putt moved to appoint Jason Gower on the Construction Board of Appeals. All appointees shall serve at the pleasure of the township board. Motion unanimously carried.
- I. Zoning Ordinance 33 Amendments- discussion was had. No action taken.
- J. Tom Paige requested that the Supervisor provide a copy of the Shaw Contracting bids for the Hall front and side parking lot paving and the park path paving. Tom Paige also requested a copy of the plans from the Engineer for the paving projects. The Supervisor indicated that he had the requested bids and plans and would provide a copy to the Board members.

VIII. Unfinished Business- None

IX. Committee Reports- None

X. Public Input was held

XI. Adjournment

Jerry Putt moved to adjourn at 9:12 p.m. with support from Terri Charbonneau. Motion unanimously carried.

Respectfully Submitted: Kellie Andrus, Clerk