

WILLIAMS TOWNSHIP NEWS

Fall/Winter 2008-2009

1080 W. Midland Road

Auburn, MI 48611

(989) 662-4408

www.williamstwp.com

Township Office Hours

Monday thru Friday – 8:30 A.M. to 4:00 P.M.

Office Holiday Closings

Thanksgiving, November 27 & 28

Christmas, December 24, 25 & 26

New Year's, December 31, January 1 & 2

Martin Luther King's Birthday, January 19

President's Day, February 16

Good Friday, April 10

Memorial Day, May 22 & 25



Township Meeting Schedules

All meetings are held in the Township Board Room at 7:00 p.m. unless noted otherwise.

Board Of Trustees

December 9 March 10

December 23 (6 PM) April 14

January 13 May 12

February 10 June 9

Planning Commission

December 1 March 2 June 1

January 5 April 6 July 6

February 2 May 4

Zoning Board Of Appeals

Meetings are held at 6:30 p.m.

January 8 April 2

The Public is invited and encouraged to attend all Township meetings.

Williams Township Website

Williams Charter Township launched a new and improved website www.williamstwp.com about one year ago. We hope that this website is informational and helpful for people to inquire about the township and the many services provided.

The new website allows township personnel to add and modify content in a much timelier manner. Please feel free to contact us to let us know how we can help make this website better meet your needs.

Questions?

You can now e-mail your questions to the appropriate Township department at the following email addresses:
Supervisor, Tom Paige- Supervisor@williamstwp.com
Treasurer, Connie Hoverman- Treasurer@williamstwp.com
Clerk, Amy Charney- Clerk@williamstwp.com
Zoning Administrator/Electrical Inspector, Bob Klemish- Bklemish@williamstwp.com
Building Inspector, Les Houck- LHouck@williamstwp.com

Do You Have A U.S. Passport?

You can be ahead of the crowd by applying today!

Effective June 2009, U.S. Citizens must present a valid U.S. Passport Book or U.S. Passport Card when entering the United States from Canada, Mexico, the Caribbean and Bermuda at **land border crossings or sea ports-of-entry**.

U.S. citizens may apply for their passport books and passport cards during regular business hours (and after hours by appointment) at the township Clerk's Office. A certified birth certificate with a raised seal, not a copy, and two pictures must be presented when making application. Normal processing by the U.S. Department of State takes approximately six weeks; two week rush processing is available for an extra \$60.

The standard passport fee is \$100 for adults and \$85 for children younger than 16. The standard fee for the passport card is \$45 for adults and \$35 for children younger than 16. The passport card was designed for entry at land and sea ports-of-entry and is **not** valid for international travel by air. We have application forms, renewal forms and numerous other miscellaneous forms that may be required depending on the applicant's particular situation.

A fill in the blank application is also available online on the township website at www.williamstwp.com.

For questions or additional information, please contact Amy or Pam at 662-4408.



Williams Township Senior Center

1080 W. Midland Rd.

Open Monday through Friday

9:30 a.m. – 1:00 p.m.

Come join our seniors every day for walking, card playing, games, or puzzles! Bingo every Monday, Wednesday & Friday. Smear Club and donuts on Thursdays, and Friday is happy day with popcorn. Lunch is served at 12:00 p.m.

Suggested donation is \$2.00 per meal.

Reservations must be made 24 hours in advance.

Call Mary at 662-6521

COMING EVENTS

November 25th – Williams Township Update

December 9th – Catch the Holiday Spirit with Western High School's "Select Choir"

December 17th – Free Christmas Bingo

December 18th – Special Christmas Dinner

January 13th – "Winter Snowball" with Jim LePeak

For more information please visit us at

www.williamstwp.com/seniordining.asp .



Williams Township Park Reservations

Beginning December 1, 2008 and continuing through January 14, 2009 (prior to 10:00 a.m.), a sign up sheet will be available in the township office for anyone wishing to reserve a park rental date during 2009. Only one date per person is allowed. On January 14, 2009 at 10:00 a.m., a random drawing will take place in the township hall **of all persons present as listed on the sign up sheet.** The first person's name drawn may choose any available date and so on until all names have been drawn.

REMEMBER YOU MUST BE PRESENT ON JANUARY 14th AT 10:00 A.M. FOR THE DRAWING.

The rental fee is \$75.00 and includes use of the park pavilion and one ball diamond (remainder of the park is open to the public). For additional information, contact the treasurer's office at (989) 662-4091.

Dog and Cat Licenses

If your dog or cat is licensed with Bay County, the county will send you the form for your pet's new license in the mail a month before the old license expires, which is also when your pet needs their rabies vaccination.

Licenses may be purchased at most veterinary offices, at any township office, Bay County Animal Control, or the Bay County Treasurer's Office.

Please bring the form sent by the county and proof of the rabies vaccination. Licenses for a new animal may be purchased by providing proof of rabies vaccination and if your animal was spayed or neutered, proof will also be required.

2008 WINTER PROPERTY TAXES

You should receive your 2008 Winter Property Tax bill by December 1, 2008. If you do not receive your property tax bill by Dec. 1st or shortly thereafter, please call the Treasurer's Office (662-4091) as soon as possible so that we can get a copy to you in a timely manner.

Your winter property taxes are due and payable without penalty between December 1, 2008 and February 17, 2009.

WINTER PROPERTY TAXES PAID AFTER FEBRUARY 17, 2009 WILL BE CHARGED A 3% LATE PENALTY. SUMMER 2008 PROPERTY TAXES PAID AFTER FEBRUARY 17, 2009 WILL BE CHARGED A 6% INTEREST PENTALTY AND A 3% LATE PENALTY.

Property tax payments may be made by mail, by using our drop box, or in person at the Treasurer's office. When paying by mail or when using the drop box, please include the bottom portion of your tax bill along with your check so that proper credit can be given.

Our office hours are Monday through Friday 8:30 am to 4:00 pm (please see top of tax bill for our Holiday closing information). Our drop box is located in the front of our office just east of the front office door. It is available 24 hours a day, 7 days a week and is very secure! Please do not be afraid to make use of it. Please do not mail or drop cash. If you would like a stamped "Paid" receipt, please include a self-addressed stamped envelope, otherwise your cancelled check is your receipt.

If you have deferred your summer property taxes, they are also due at this time. If you have not yet paid your summer tax bill you can still pay it at the Township Treasurer's office. All property tax bills not paid by February 28, 2009 will be turned over to the county treasurer's office as delinquent.

2008 PROPERTY TAX INFORMATION

Summer Tax Authority Millage Rates

Bay County Operating	5.7257
Delta College	2.0427
Bay-Arenac ISD Operating	0.1891
Bay-Arenac Special Ed	2.8403
Bay-Arenac Career Center	1.8939
State Education Tax	6.0000
2006 Bay City School Debt	<u>2.3500</u>
PRE Total	21.0417
School Operating Millage	<u>18.0000</u>
Non-PRE Total	39.0417

Winter Tax Authority Millage Rate

Bay County Library Improvement	0.9953
Bay County Library Operating	1.0000
Bay County Mosquito	0.4500
Bay County Senior Citizen	0.5000
Bay County Central Dispatch	0.7000
Bay County Medical Care Facility	0.5000
Bay County Historical	0.0952
Bay County Gypsy Moth	0.1000
Bay Metro Transit	0.7476
Williams Township Operating	<u>4.4000</u>
Total	9.4881
(Plus Special Assessments)	

All Township Residents Address Changes

If you are moving or you just spend your winters somewhere sunny and warm, please contact the Treasurer's Office with your new address to assure that your tax bill reaches you.

We will keep a record of all snow bird's addresses so the process can be reversed for the summer tax bill.

For questions or additional information, please contact Connie or Jackie at 662-4091.

2009 ASSESSMENT INFORMATION UNDERSTANDING "PROPOSAL A" IN A DECLINING MARKET

Adapted with permission for Williams Charter Township.
Authored by Dean Babb, City of Farmington Hills Assessor.

Adapted with permission for wide distribution.

Proposal A

On March 15, 1994, Michigan voters approved the constitutional amendment known as Proposal A. Proposal A was designed to limit the growth in property taxes by the Consumer Price Index (CPI) until ownership in the property was transferred.

How It Works

Prior to Proposal A, property taxes were based upon State Equalized Value (SEV). With the implementation of Proposal A, property taxes are now based upon Taxable Value. Each year, the Assessing Office must calculate the SEV for every property based upon the period as outlined by the State Tax Commission. A property's taxable status is determined as of December 31 each year, which is called Tax Day.

Additionally, each property has a Capped Value. Capped Value is calculated by multiplying the prior year's Taxable Value, with adjustments for additions and losses, by the CPI as calculated by the State of Michigan and cannot increase by more than 5%. **For 2009, the CPI has been calculated by the State of Michigan at 4.4%.** Taxable Value (TV), which property taxes are based on, is defined as the **lower** of State Equalized Value or Capped Value. **Generally speaking, this means that unless the current year's SEV is less than the previous year's Taxable Value multiplied by the CPI, the current year's Taxable Value will increase by the CPI.**

SEV = 50% of True Cash Value

Capped Value = (Prior TV-Losses) x (1+ CPI*) + Additions

* CPI = percent of change as the rate of inflation or 5% whichever is less, expressed as a multiplier

Taxable Value = The lesser of State Equalized Value or Capped Value unless there is a transfer of ownership

The Equalization Timetable

With significant evidence of declining market values, the State Tax Commission has allowed local assessors to consider a 12-month sales study to determine values for the 2009 assessment cycle.

For 2009 assessments, the 12-month sales study begins October 1, 2007 and ends September 30, 2008.

Use of a 12-month study allows 2009 assessments to more accurately reflect current market conditions; however, some areas may have a limited number of current sales.

Actual Sale Price not True Cash Value

The law defines True Cash Value as the **usual** selling price of a property. The Legislature and the Courts have very clearly stated that **the actual selling price of a property is not a controlling factor in the True Cash Value or State Equalized Value** as calculated by the Assessor. For this reason, when analyzing sales for determining assessment changes, the Assessing Office will review all sales but exclude non-representative sales from the assessment analysis.

Foreclosure Sales

Inherent in the definition of usual selling price is the assumption that the sale does not involve any element of distress from either party.

The State Tax Commission has issued guidelines concerning foreclosure sales and, generally speaking, these guidelines preclude the Assessor from considering foreclosure sales when calculating values for assessment purposes. If the assessor has verified additional market information, then these sales may be considered.

For this reason, all distressed sales, such as sales involving **mortgage foreclosure** or sales involving transfers to or from relocation companies, are usually not considered as typical sales in valuation of property for assessment purposes nor are they necessarily reliable indicators of value when market comparisons for current assessed values or appeals.

Transfers of Ownerships and Uncapping of Assessments

According to Proposal A, when a property (or interest in a property) is transferred, the following year's SEV becomes that year's Taxable Value. In other words, if you purchased a property in 2008, the Taxable Value for 2009 will be the same as the 2009 SEV. The Taxable Value will then be "capped" again in the second year following the transfer of ownership. It is the responsibility of the buyer in a transfer to file a Property Transfer Affidavit with the Assessors Office within 45 days of the transfer. Failure to file a Property Transfer Affidavit will result in a penalty of \$5 per day for each day after the 45 day period with a maximum penalty of \$200. Property Transfer Affidavit forms are available from the assessor or on the township website.

Principal Residence Exemption

If you **own and occupy** your home as your principal residence, it may be exempt from a portion of local school operating taxes. You may check your percentage of principal residence exemption on your "Notice of Assessment". If the percentage exempt as "Principal Residence" is 0% on your assessment notice and you wish to claim an exemption for the current year, a Principal Residence Exemption Affidavit must be completed and filed with the Assessors Office prior to May 1. Furthermore, if you currently have a Principal Residence Exemption on your property and you no longer own and occupy the property as your primary residence, you must rescind the Principal Residence Exemption with the Assessors Office.

Forms to claim a new exemption or to rescind a current exemption are available from the assessor or on the township website.

So what does it all mean?

How can I expect my assessment to change in 2009?

As stated in the Equalization Timetable, for 2009 the time period of the sales study for assessment review is October 1, 2007 through September 30, 2008. Sales occurring after October 1, 2008 will not be reviewed until the 2010 assessment cycle.

Using more current sales data means that **many SEV's in the area will be reduced again in 2009.** Areas with limited sales data in the current 12 months study may have few or no sales for the Assessor to use for the 2009 assessment roll; therefore, some assessment adjustments will be based on market activity in the surrounding neighborhoods, general market trends or be frozen until market levels can be determined. Without sufficient sales to make proper calculations, you may find that your 2009 assessment may not go down as much as you think it should.

How can my Taxable Value go up when my SEV goes down?

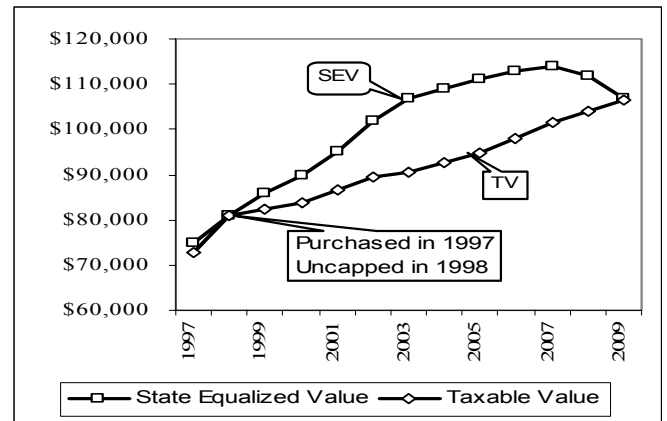
Remember that the definition of Taxable Value is the lesser of SEV or last year's Taxable Value (adjusted for physical changes) times the CPI (4.4% for 2009). Since the beginning of Proposal A in 1994, overall increases in SEV have generally been greater than the increases in Taxable Value capped at the CPI. The longer a property has been owned and capped, the greater the gap between SEV and Taxable Value. Even with a decrease in SEV for 2009, **if there is still a gap between SEV and Taxable Value and the 2009 SEV is greater than the Taxable Value in the previous year, the Taxable Value will increase to the limit of the CPI cap.**

If, however, the 2009 SEV is **lower** than the calculation of last year's Taxable Value multiplied by the CPI, then the 2009 Taxable Value will be the same as the 2009 SEV.

Example of Declining State Equalized Value and Increasing Taxable Value

This example illustrates a property, purchased in 1997 and uncapped in 1998. In 1998, the SEV becomes the new Taxable Value and then the property is subsequently recapped at the CPI. The SEV will increase or decrease based on market conditions. The Capped Value is adjusted by the CPI in the following year. Taxable Value is determined by using the SEV or Capped Value, whichever is less. In this example, the property experiences a loss in the SEV in 2008 and 2009. Although the loss was due to market conditions, the Taxable Value continues to increase by the CPI during 2008 and 2009. The Taxable Value will continue to increase at the CPI until the SEV falls below Capped Value.

Year	State Equalized Value	Capped Value	Taxable Value	CPI
1997	\$ 75,000	\$ 72,750	\$ 72,750	2.80%
1998	\$ 81,000	\$ 74,714	\$ 81,000	2.70%
1999	\$ 86,000	\$ 82,296	\$ 82,296	1.60%
2000	\$ 90,000	\$ 83,860	\$ 83,860	1.90%
2001	\$ 95,000	\$ 86,543	\$ 86,543	3.20%
2002	\$102,000	\$ 89,313	\$ 89,313	3.20%
2003	\$107,000	\$ 90,652	\$ 90,652	1.50%
2004	\$109,000	\$ 92,737	\$ 92,737	2.30%
2005	\$111,000	\$ 94,870	\$ 94,870	2.30%
2006	\$113,000	\$ 98,001	\$ 98,001	3.30%
2007	\$114,000	\$101,627	\$101,627	3.70%
2008	\$112,000	\$103,964	\$103,964	2.30%
2009	\$107,000	\$106,356	\$106,356	4.40%



Williams Township Assessor Paul Arnold
Township phone: (989) 662-4408
Home phone: (989) 662-6232



Pine Grove Cemetery

Pine Grove Cemetery is located on the northwest corner of Eleven Mile and North Union roads. It is township owned and beautifully maintained by Don Dzurka, our Township Sexton.

The cemetery was recognized as a historic site on October 12, 1990 and is listed in the Michigan State Register of Historic Sites by the Michigan Historical Commission.

Burial fees are \$150.00 per space for Williams Township and City of Auburn residents and \$250.00 per space for non-residents. Opening and closing fees are \$375.00 and cremation burial fees are \$125.00.

For questions or additional information, please contact Don Dzurka at 496-2378.

Road Improvement Project

Flajole Road, between Wilder and Wheeler, is currently receiving major work. This road has been crushed and shaped with additional gravel recently applied. A double layer of Chip Seal will be applied in 2009, with a third layer of Chip Seal planned for 2010. Your patience and understanding is greatly appreciated during this road improvement project.

From AWFD Chief Mike Snyder

Take the Time to Ensure Your Family's Safety with Using Alternative Home Heating Equipment

As heating oil and natural gas costs continue to rise, many families are looking for alternative solutions to heat their homes for the upcoming winter season. The Auburn-Williams Fire Department is urging all families to take critical home heating safety precautions, before winter begins, to protect against home fires and carbon monoxide dangers.

In 2007, there were 404 heating-related fires reported in the State of Michigan. Most of the fires related to supplemental heating appliances were caused by improper installation, maintenance, or use of the appliances. Every appliance should have a complete set of installation instructions and should be installed and maintained according to the manufacturer's instructions.

Fire Precautions: Wood Stove Safety

Wood stoves require careful use and proper maintenance. The following tips are offered to help families prevent fire and burn-related injuries this winter.

- Burn only seasoned hardwood - not trash, cardboard boxes, or Christmas trees because these items burn unevenly, may contain toxins, and increase the risk of uncontrolled fires.
- Have a professional chimney sweep inspect chimneys annually for cracks, blockages and leaks and have them cleaned and repaired as needed. Creosote is an unavoidable product of wood-burning stoves and fireplaces. Creosote builds up in connectors and chimney flues and can cause a chimney fire.
- Keep all persons, pets and flammable objects, including kindling, bedding, clothing, at least three feet away from fireplaces and wood stoves. If you have young children, consider using a hearth baby gate to keep children safe.
- Use sturdy screens or doors to keep embers inside fireplaces.
- Install at least one smoke alarm on every level of your home and inside or near sleeping areas. Test smoke alarms monthly and replace batteries at least once per year.
- Immediately call 911 for fire department response at the first signs of a chimney fire. Extensive damage and injury from uncontrolled fires may occur if delays occur in properly extinguishing a chimney fire.

Carbon Monoxide (CO) Poisoning Precautions:

Carbon monoxide is commonly known as "the silent killer." Because it is colorless, odorless, and tasteless, none of your senses can detect it. CO claims the lives of nearly 300 people in their homes each year according to the U.S. Consumer Product Safety Commission (CPSC). CO is a potentially deadly gas that is produced by fuel-burning heating equipment, such as furnaces, wood stoves, fireplaces, and kerosene heaters.

Follow these guidelines to help keep your family safer.

- Install at least one CO alarm near sleeping areas.
- Test CO alarms monthly.
- Have a trained professional inspect, clean and tune-up your home's central heating system and repair leaks or other problems; fireplaces and woodstoves should also be inspected each year and cleaned or repaired as needed.
- Keep gas appliances properly adjusted and serviced.
- Never use an oven or range to heat your home.
- Never use a gas or charcoal grill inside your home or in a closed garage.

More information on home heating safety (and many other home safety guides) may be found online at http://www.homesafetycouncil.org/safety_guide/safetyguide.aspx.

From The Supervisor

Election News

The November General Election is history, and your Williams Township Board will have a new look effective November 20, 2008. New to the Township Board is Trustee Jason Gower. Jason joins returning Trustees Jim Plant, Paul Wasek, and Tom Putt, Treasurer Connie Hoverman, Clerk Amy Charney, and Supervisor Tom Paige. We all look forward to representing the residents and property owners of Williams Township and moving our Township forward.

As a result of the General Election, Jerry Schrott was not re-elected for another term. Jerry served one term as a Trustee beginning on November 20, 2004. Jerry brought the insightfulness of a longtime township resident and township business owner to the Township Board. Thank you Jerry for your commitment to making Williams Township a better place for all of us. Good luck and continued success with all your future endeavors!



Township Board and Committees

We have many residents and volunteers in Williams Township that make it a better place for all of us. It's very easy to take the fine job that these people do for granted. While some of the following positions do receive modest compensation, it doesn't begin to make up for the time and effort expended in their efforts to serve the township. These folks serve the township as members of the Board of Review, Building Board of Appeals, Planning Commission, Zoning Board of Appeals, Auburn/Williams Fire Department, Auburn/Williams Fire District Administrative Board, and Auburn/Williams Recreation Association. To the many folks that serve on these boards and committees, thank you for your dedication to Williams Township.

Fire Hydrants

Protection for All in Every Season

Life safety and conservation of property have been and will continue to be the primary concern of the Auburn-Williams Fire Department. With winter approaching, there is concern that some fire hydrants may become obstructed (and thus less visible and accessible to first responders) due to the accumulation of snow, shrubbery, weeds, or other products.

Williams Township is continuing to encourage township residents and business owners to "adopt a hydrant." Primarily, this adoption would entail keeping a three-foot, obstacle free, clearance around the fire hydrant, and ensuring that it is also highly visible. These simple acts could prove some of the most important factors in the protection of lives and property. Please contact the Township Supervisor if you are interested in adopting one or more fire hydrants in Williams Township. **Thank you to the folks that have already adopted a hydrant. Your help is greatly appreciated!**

Fire Hydrant Service Completed

Township employees Jim Carlin and Dale Dzurka recently serviced and flushed all of the Township's nearly 400 fire hydrants. All hydrants are checked for proper operation, flushed, and pumped out by Jim and Dale. Assuring proper fire hydrant operation is a very important factor in maintaining Williams Township's excellent Public Protection Classification rating from the Insurance Services Office. Your help in keeping the area clear around a fire hydrant on or near your property is greatly appreciated; it can save the Fire Department precious time in an emergency.

Premises Identification

When an emergency occurs, it is extremely important for emergency responders to be able to identify the correct residence or building from the emergency response vehicle. The International Fire Code (IFC) provides standards to be followed for premises identification.

The IFC states that new and existing buildings shall have approved address numbers, building numbers, or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. The IFC specifies that address numbers be a minimum of 4 inches high with a minimum stroke width of 0.5 inch and contrast with their background. The number should be in Arabic numerals rather than spelled out (for example, "120" instead of "One Hundred Twenty"). Buildings set back in groups that share common entrances can make quickly locating a specific building and the shortest route to it difficult. On such sites, additional signs with directional arrows should be posted.

A properly identified house or building could save valuable time when responding to an emergency. It could make a huge difference.

Tom Paige, Supervisor
Office Phone: 662-4241
Email: supervisor@williamstwp.com

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Waste Management Trash, Recycling, & Yard Waste Collection

Residents are strongly encouraged to place all trash in bags, whether in or out of trash cans (including "Green Monsters"). This will help assure that the trash ends up where it belongs and not blowing around the township, especially on windy collection days.

Waste Management picks up yard waste weekly on your normal trash collection day through the end of November. Final yard waste collection for 2008 will occur on November 25th and 26th. Weekly yard waste collection will resume on April 7th and 8th, 2009.

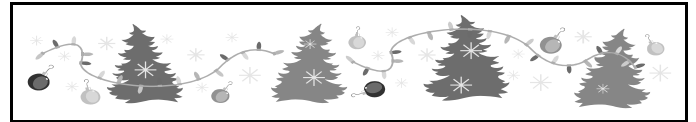
More information regarding trash, recycling, and yard waste services provided by Waste Management in Williams Township is available at www.williamstwp.com/trash.asp.

Hazardous Materials

For proper disposal of all hazardous materials, contact the Bay County Health Department at 895-4006. Information is also provided in the Health Department-Environmental Health department of the Bay County website at www.co.bay.mi.us.

Christmas Tree Pick-Up

Put your live Christmas tree out by the road and it will be picked up on your regular trash collection day during the first two weeks in January. Trees must be free of garland and tinsel and can not be in a bag of any kind. Regular yard waste will not be picked up during this time.



Roadside Brush Chipping

Williams Township continues to offer a roadside residential brush chipping service. The township chipping service is offered for residents that have trimmed their trees themselves, or to clean up brush after a storm, as an alternative to open burning. The township's chipping policy is available at www.williamstwp.com/chipping.asp or by contacting the township office.

Open Burning

Open burning is allowed in Williams Township by permit only. Two types of permits are available, an Open Burning Permit, and a Recreation Fire Pit Permit.

Open Burning Permits, good for a maximum of 4 days only, may be obtained by calling the township office with the dates you plan to burn, name, address, location of burning, and phone number. A person that open burns must also comply with the Williams Township Burning Ordinance and Guidelines.

Recreational Fire Pits are allowed in Williams Township by permit only. Permits can be obtained for a \$10.00 fee by completing an application and location diagram, and receiving approval from the township Zoning Administrator. This type of permit is good for 5 years when approved and inspected.

Wood from trees and brush is the only material that may be burned with either type of permit. Burning with either permit cannot cause a nuisance or hazard to adjoining persons or property by reason of heat, flame, fly-ash, sparks, smoke, or odor.

Unfortunately, the Fire Department is dispatched to nuisance open burning fires several times each year. The Township's Cost Recovery Ordinance does authorize the Fire Department to charge the property owner in the event they are dispatched to a nuisance open burning fire. Please obtain a permit and follow the Township's Burning Ordinance and Guidelines.

Ordinance Violations

If you would like to report a violation of any of the Township Ordinances, you may do so by filing a written complaint with the Township Zoning Administrator. Complaint forms are available in the Township Office. The Zoning Administrator will investigate the complaint and take an appropriate course of action.

2009 WILLIAMS TOWNSHIP CURBSIDE RECYCLING DATES

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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4	5	6	7	8	9	10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	5	6	7	8	9	10	11
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11	12	13	14	15	16	17	8	9	10	11	12	13	14	15	16	17	18	19	20	21	12	13	14	15	16	17	18
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18	19	20	21	22	23	24	15	16	17	18	19	20	21	22	23	24	25	26	27	28	19	20	21	22	23	24	25
		X	X						X	X						X	X						X	X			
25	26	27	28	29	30	31	22	23	24	25	26	27	28	29	30	31					26	27	28	29	30		
		X	X						X	X													X	X			

MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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31									X							X	X				30						

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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		X	X						X	X						X	X						X	X			
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
		X	X						X	X						X	X						X	X			
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
		X	X						X	X						X	X						X	X			
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31		
		X	X						X	X						X	X						X	X			

RECYCLABLE MATERIALS PREPARATION GUIDE

For a list of recyclable materials, please refer to the Recyclable Materials Preparation Guide on the township website at www.williamstwp.com/trash.asp and clicking on the link on the left side of the page, or email us and we will email a copy to you, or stop by the township office to receive a copy.

**HAVE A SAFE AND
HAPPY HOLIDAY!!**